

Minutes

Citizen's District Council Meeting
City of Muskegon CDBG
Conference Room 203
Muskegon, Michigan
December 4, 2018

CALL TO ORDER:

The meeting was called to order by Veania Coleman at 5:31 pm.

ROLL CALL:

Roll call was taken by Samantha Pulos-Porter, and a quorum was present.

➤ **Present:**

- ✓ Ken Johnson - Commissioner
- ✓ Veania Coleman
- ✓ Jeremy Lenertz
- ✓ Scott Banninga
- ✓ Eleanor Canter
- ✓ Kim Burr

➤ **Absent:**

- ✓ Carrie Johnson

➤ **Excused:**

- ✓ Poppy Sias-Hernandez

➤ **Staff Present:**

- ✓ Oneata Bailey
- ✓ Samantha Pulos-Porter

APPROVAL OF MINUTES:

A motion to approve the minutes from October 2, 2018 was made by Scott Banninga; Kim Burr seconded the motion, which pass unanimously.

OLD BUSINESS:

Oneata explained that the CAPER report only talks about the programs that currently run through the CNS department. She directed the CDC group to a handout that list different eligible activities that CDBG money can fund. She explained that if the group wanted to incorporate new activities, the conversation needed to start in February, to be prepared for the City's budget talks in April.

Oneata then directed the group to a previous balances handout. The handout showed the current budget for funding year 2018-2019, as well as any existing balances. Kim Burr asked about the water testing line item and Oneata explained that the City Manager requested that we test water service for any address that we assist through the Priority Home Repair Program. Oneata explained that some figures on the handout have been spent, but not paid out on multiple repairs through the same program. Commissioner Johnson asked why there was such a large balance in the Service Delivery category. Sam explained that there is somewhat of a delay to fully reconcile funds in coordination with our Finance Department. Scott Banninga asked if MSHDA has funds available for blight elimination. Oneata explained that those funds were coordinated through the County Land Bank. Jeremy Lenertz asked if demolition was paid for with different pots of money. Oneata explained that the City no longer had the blight elimination grant and that the County Land Bank was using and managing MSHDA grant funds. Commissioner Johnson asked if the CDBG line item for demo was for the target neighborhood and Oneata confirmed that it was, but the area focused on was changing.

Chairperson Coleman asked what the status was with the \$55,000 allocated for Youth Services. Oneata explained that it was for kids 14-18, with the intent of giving them a summer job. She expressed that she had an idea in the works and would let the group know in the New Year what it was. Oneata also stated that she'd rather not pay administration costs along with wages for the youth. Jeremy asked what will happen if Oneata's idea falls through and asked if a RFP should be sent out just in case. She assured the group there will be enough time to get things in order for a youth program before the summer time.

NEW BUSINESS:

Oneata explained that lien against a person's property are put on for five years, not depreciating at all for that time period. The existing subordination policy states that after two years, a person could ask us to subordination in the case of refinancing, for example. She explained that process of applying for the subordination and that there were many different factors involved. Oneata explained that the City of Norton Shores had a much simpler subordination policy. She explained some difficulties working with the City of Muskegon's policy and that she had interest in simplifying the policy. She wanted the CDC's input on changes to make the City's subordination policy more streamlined. Jeremy motioned to table the discussion for now and it was seconded by Scott Banninga and unanimously approved.

Kim Burr motioned to approve the Meeting Schedule for 2019, it was seconded by Jeremy Lenertz and unanimously approved.

STAFF REPORTS:

Lead Safe Muskegon Program is up and running. It is focused on children with elevated lead levels, pregnant women and Medicaid recipients. The money is from the State Medicaid

Program. CNS reports to them each week throughout the process. Kim asked if there are enough contractors for the program and Oneata stated that we are working with a few. She went on to say that 25 families are set to be assisted through the grant. Scott added that the East Broadway area in years past was notorious for high lead levels due to car repairs. Oneata said that the risk assessments look at paint, plumbing, soil, and any other source of lead.

Oneata added that there needs to be a vote to re-establish a chair and vice-chair due to changes in the board. CNS' property located at 1350 Eastwood sold before it had to become a rental property.

ADJOURN:

Meeting was adjourned at 6:29 pm. Kim Burr, Eleanor Canter.

NEXT MEETING:

The next meeting date is: February 5th, 2019.

GENERAL DISCUSSION: